



Bangladesh - Japan Training Institute

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TRAINING CALENDAR FOR THE YEAR 2026


TRAINING CALENDAR OF BJTI FOR THE YEAR – 2026

Code	Name of the Training	Particulars (Date, Time, Venue, Fees)	Resource Person
JANUARY			
BJTI/26/01	Conflict Management & Grievance Handling	Date: 02 January 2026 Time: 8:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Engr. SAM Yousuf, Managing Director and CEO of Z Shoes and Accessories Ltd. Former Chief Operating Officer of Rahimafrooz Accumulators Limited & Executive Director of Apex Adelchi Footwear Limited
BJTI/26/02	Construction Project site Management	Date: 03 January 2026 Time: 8:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Engr. Md. Hafizur Rahman, PEng. B.Sc. Engg.(Civil), PGDPM (BIM), MSDM (DU) Life Fellow, IEB; Registered Civil Engineer, RAJUK; Quality Auditor, ISO-9001:2008 & 2015 (QMS)
BJTI/26/03	ChatGPT-Practical	Date: 09 January 2026 Time: 08:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Mr. Khondkar Atique-e-Rabbani, B Tech (Hons), UK, FCA
BJTI/26/04	KPI Master Class	Date: 09-10 January 2026 Time: 08:45 am-5:00 pm, 2 days Fees: BDT 7,000/-	Mr. Md. Mostafa Kamal, SMPS, BSP, C-SBP, C-PA, C-KPI Practitioner, PMS & Strategy Consultant
BJTI/26/05	Effective Business Communication	Date: 16 January 2026 Time: 8:45 am-5.00 pm, 1 day Fees: BDT 4,000/-	Engr. Muhammad Saidul Islam(Bappy), Coach Corporate Trainer Soft Skill Trainer Motivational Speaker
BJTI/26/06	Effective Inventory control, Transportation, Warehousing, Packaging and Distribution Management	Date: 17 January 2026 Time: 08:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Mr. Md. Arif Khan, Chief Consultant and Training Specialist, Sullivan Consulting and Learning Services
BJTI/26/07	TOT on Facilitation Skills Development	Date: 23-24 January 2026 Time: 8:45 am-5.00 pm, 2 days Fees: BDT 7,000/-	Mr. Tareq Ahmed, Soft Skills Activist & Trainer, Certified Talent Management Professional, Certified P-FIM Practitioner, Disability inclusion Practitioner.
BJTI/26/08	Bangladesh Labour Law-2006 and Labour Rules-2015 with all latest amendment and practical implication in workplace	Date: 30 January 2026 Time: 8:45 am-5.00 pm, 1 day Fees: BDT 4,000/-	Mr. Rashedul Hasnat, MBA (HRM), PGDHRM, MSS, LLB, BSS (Hons) Lead-Plant HR & IR, Healthcare Pharmaceuticals Ltd. , Member-Labour Court (Gazipur), Founder President-Bangladesh FMCG HR Society
BJTI/26/09	Basics of Health, Safety, Social and Environment – HSSE	Date: 31 January 2026 Time: 8:45 am-5.00 pm, 1 day Fees: BDT 4,000/-	Mr. Saruar Jahan Shourov ESHS Expert, GOPA International Energy Consultants GmbH, Germany, Ex- Deputy Project Manager, Energypac Engineering Limited
FEBRUARY			
BJTI/26/10	Best practices of Supply Chain and Logistics Management	Date: 06 February 2026 Time: 08:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Mr. Md. Arif Khan, Chief Consultant and Training Specialist, Sullivan Consulting and Learning Services
BJTI/26/11	Effective Selling Techniques	Date: 07 February 2026 Time: 08:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Mr. Karimul Arifat, Marketing Professional, Motivator, Counselor, Soft Skill Trainer

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BJTI/26/12	VAT and Tax	Date: 13-14 February 2026 Time: 8:45 am-5:00 pm, 2 days Fees: BDT 7,000/-	Mr. Lutfor Rahman, Former Director NBR & Md. Jahid Hossain, Tax Consultant, Manager Internal Audit at Agora Limited
RAMADAN			
MARCH			
BJTI/26/13	Management in Engineering (ME)	Date: 27 March 2026 Time: 08:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Engr. Muhammad Saidul Islam (Bappy), Coach Corporate Trainer Soft Skill Trainer Motivational Speaker
BJTI/26/14	Hazard Identification & Risk Assessment (HIRA) - It's laws & Industrial Practices	Date: 28 March 2026 Time: 08:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Mr. Mohammad Abdur Rahman Specialist Trainer: Social & Technical Compliance, Writer: Compliance Series Book, Consultant: Social & Technical Compliance & Freelance Auditor: Social & Technical Compliance
APRIL			
BJTI/26/15	L/C. Management for Local & International Business	Date: 03-04 April 2026 Time: 08:45 am-5:00 pm, 2 days Fees: BDT 7,000/-	Mr. Md. Arif Khan, Chief Consultant and Training Specialist, Sullivan Consulting and Learning Services
BJTI/26/16	KPI Master Class	Date: 10-11 April 2026 Time: 08:45 am-5:00 pm, 2 days Fees: BDT 7,000/-	Mr. Md. Mostafa Kamal, SMPS, BSP, C- SBP, C-PA, C-KPI Practitioner, PMS & Strategy Consultant
BJTI/26/17	Disciplinary Action and Domestic Inquiry (as per Bangladesh Labour Law-2006 and Labour Rules-2015)	Date: 17 April 2026 Time: 08:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Mr. Rashedul Hasnat, MBA (HRM), PGDHRM, MSS, LLB, BSS (Hons) Lead-Plant HR & IR, Healthcare Pharmaceuticals Ltd. , Member-Labour Court (Gazipur), Founder President- Bangladesh FMCG HR Society
BJTI/26/18	Best practices of Supply Chain and Logistics Management	Date: 18 April 2026 Time: 08:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Mr. Md. Arif Khan, Chief Consultant and Training Specialist, Sullivan Consulting and Learning Services
BJTI/26/19	TOT on Facilitation Skills Development	Date: 24-25 April 2026 Time: 8:45 am-5:00 pm, 2 days Fees: BDT 7,000/-	Mr. Tareq Ahmed, Soft Skills Activist & Trainer, Certified Talent Management Professional, Certified P-FIM Practitioner, Disability inclusion Practitioner.
MAY			
BJTI/26/20	Basics of Health, Safety, Social and Environment – HSSE	Date: 02 May 2026 Time: 8:45 am-5.00 pm, 1 day Fees: BDT 4,000/-	Mr. Saruar Jahan Shourov ESHS Expert, GOPA International Energy Consultants GmbH, Germany, Ex- Deputy Project Manager, Energypac Engineering Limited
BJTI/26/21	Guide to Mastering Supply Chain	Date: 08 May 2026 Time: 8:45 am-5.00 pm, 1 day Fees: BDT 4,000/-	Mr. Ibrahim Habib Rizwan, MBA (MIST, DU). Sr. Manager, Supply Chain, Square Pharmaceuticals PLC
BJTI/26/22	Brand Management	Date: 09 May 2026 Time: 8:45 am-5.00 pm, 1 day Fees: BDT 4,000/-	Mr. Khandaker Mohammad Zaman Hossain, Expert on Business Management, Leadership, People and Organizational Development,

Code	Name of the Training	Particulars (Date, Time, Venue, Fees)	Resource Person
			Process Optimization and Training
BJTI/26/23	Self and Organizational Leadership Mastery: to Unlock Your Full Potential	Date: 15 May 2026 Time: 8:45 am-5.00 pm, 1 day Fees: BDT 4,000/-	Mr. Tareq Ahmed, Soft Skills Activist & Trainer, Certified Talent Management Professional, Certified P-FIM Practitioner, Disability inclusion Practitioner.
BJTI/26/24	Professionalism at work place	Date: 16 May 2026 Time: 8:45 am-5.00 pm, 1 day Fees: BDT 4,000/-	Ms. Humaira Sharmeen, Lead Consultant & Trainer, Campus to Corporate
BJTI/26/25	VAT and Tax	Date: 22-23 May 2026 Time: 8:45 am-5.00 pm, 2 days Fees: BDT 7,000/-	Mr. Lutfor Rahman, Former Director NBR & Md. Jahid Hossain, Tax Consultant, Manager Internal Audit at Agora Limited
JUNE			
BJTI/26/26	FMCG Sales Excellence	Date: 05-06 June 2026 Time: 8:45 am-5.00 pm, 2 days Fees: BDT 7,000/-	Mr. Karimul Arafat, Marketing Professional, Soft Skills Trainer & Career Counselor
BJTI/26/27	Project Management	Date: 12-13 June 2026 Time: 8:45 am-5.00 pm, 2 days Fees: BDT 7,000	Mr. Md. Giash Uddin Faisal, GM & Head of ICT of SMC, PMP Certified ICT and Management Professional
BJTI/26/28	Toyota Production System (TPS)	Date: 19-20 June 2026 Time: 8:45 am-5.00 pm, 2 days Fees: BDT 7,000/-	Mr. C. B. Kanishka Perera [From Sri Lanka] President -KAISHA KAISEN CONSULTANCIES / Lead Consultant & Certified Auditor 30 Years Industry Experience -ISO, Toyota & Lean Thinking Worked 5 Years for Japanese Automobile and Electronic Safety Devices Manufacturers Masters in Business Management -University of Colombo, External Lecturer @ University of Moratuwa 2008 to 2022 for Graduate & Post Graduate Studies JASTECA Sri Lanka Certified 5'S Trainer AOTS Tokyo Japan Trained Professional
BJTI/26/29	Management Skill Development for Administrative Professionals (Admin issues)	Date: 26 June 2026 Time: 08:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Mr. Moha. Rafiqul Islam Ex - Executive Director, HR & Administration, Way Group
BJTI/26/30	AI Prompt Engineering for Productivity & Decision Making (Practical Applications for Modern Workplaces)	Date: 27 June 2026 Time: 08:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Mr. Rezaul Karim Khan, BSc in CSE, MBA Mentor Artificial Intelligence Digital Transformation
JULY			
BJTI/26/31	KPI Master Class	Date: 03-04 July 2026 Time: 08:45 am-5:00 pm, 2 days Fees: BDT 7,000/-	Mr. Md. Mostafa Kamal, SMPS, BSP, C-SBP, C-PA, C-KPI Practitioner, PMS & Strategy Consultant
BJTI/26/32	VAT and Tax	Date: 10-11 July 2026 Time: 08:45 am-5:00 pm, 2 days Fees: BDT 7,000/-	Mr. Lutfor Rahman, Former Director NBR & Md. Jahid Hossain, Tax Consultant, Manager Internal Audit at Agora Limited

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BJTI/26/33	Competency Based Interview (CBI) & Selection Techniques for Interviewer	Date: 17 July 2026 Time: 8:45 am-5.00 pm, 1 day Fees: BDT 4,000/-	Mr. Rashedul Hasnat, MBA (HRM), PGDHRM, MSS, LLB, BSS (Hons) Lead-Plant HR & IR, Healthcare Pharmaceuticals Ltd. , Member-Labour Court (Gazipur), Founder President-Bangladesh FMCG HR Society
BJTI/26/34	Customer Service Excellence	Date: 18 July 2026 Time: 8:45 am-5.00 pm, 1 day Fees: BDT 4,000/-	Mr. Hasan M. Iftekhhar, MBA, PGDHRM. Learning & Development Lead at Ex-United Hospital Limited
BJTI/26/35	Skills for Industry Competitiveness and Innovation (WNF)	Date: 24-25 July 2026 Time: 8:45 am-5.00 pm, 2 days Fees: BDT 7,000/-	Dr. Anuruddha Gamage
BJTI/26/36	Basics of Health, Safety, Social and Environment – HSSE	Date: 31 July 2026 Time: 8:45 am-5.00 pm, 1 day Fees: BDT 4,000/-	Mr. Saruar Jahan Shourov ESHS Expert, GOPA International Energy Consultants GmbH, Germany, Ex- Deputy Project Manager, Energypac Engineering Limited
AUGUST			
BJTI/26/37	Best practices of Supply Chain and Logistics Management	Date: 01 August 2026 Time: 08:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Mr. Md. Arif Khan, Chief Consultant and Training Specialist, Sullivan Consulting and Learning Services
BJTI/26/38	OKR Master Class	Date: 07-08 August 2026 Time: 08:45 am-5:00 pm, 2 days Fees: BDT 7,000/-	Mr. Md. Mostafa Kamal, SMPS, BSP, C-SBP, C-PA, C-KPI Practitioner, PMS & Strategy Consultant
BJTI/26/39	Talent Management & Succession Planning	Date: 14-15 August 2026 Time: 8:45 am-5.00 pm, 2 days Fees: BDT 7,000/-	Mr. Sharier Mahumud Tushar , Head of HR – One of the Global IT Firm, Former Director HR – Grey Group (WPP), Former Head of HR – The Nielsen Company
BJTI/26/40	Self and Organizational Leadership Mastery: to Unlock Your Full Potential	Date: 21 August 2026 Time: 8:45 am-5.00 pm, 1 day Fees: BDT 4,000/-	Mr. Tareq Ahmed, Soft Skills Activist & Trainer, Certified Talent Management Professional, Certified P-FIM Practitioner, Disability inclusion Practitioner.
BJTI/26/41	Productivity Improvement Technique	Date: 22 August 2026 Time: 8:45 am-5.00 pm, 1 day Fees: BDT 4,000/-	Engr. Syed Masud Hasan, Managing Director, Centre for Management Development, Former President BAAS, Director (Academic), BJTI Board
BJTI/26/42	Disciplinary Action and Domestic Inquiry (as per Bangladesh Labour Law-2006 and Labour Rules-2015)	Date: 28 August 2026 Time: 8:45 am-5.00 pm, 1 day Fees: BDT 4,000/-	Mr. Rashedul Hasnat, MBA (HRM), PGDHRM, MSS, LLB, BSS (Hons) Lead-Plant HR & IR, Healthcare Pharmaceuticals Ltd. , Member-Labour Court (Gazipur), Founder President-Bangladesh FMCG HR Society
BJTI/26/43	Supervisory Skills Development	Date: 29 August 2026 Time: 8:45 am-5.00 pm, 1 day Fees: BDT 4,000/-	Mr. A.N.M. Shahjahan, Former Director of Human Resources, Director of Training, Dhaka Sheraton Hotel, Former General Manager Jamuna Resort Ltd., Coordinator, Skills for Employment Investment Program (SEIP) and

Code	Name of the Training	Particulars (Date, Time, Venue, Fees)	Resource Person
			Director, BJTI Board
September			
BJTI/26/44	TOT on Facilitation Skills Development	Date: 04-05 September 2026 Time: 8:45 am-5.00 pm, 2 days Fees: BDT 7,000/-	Mr. Tareq Ahmed, Soft Skills Activist & Trainer, Certified Talent Management Professional, Certified P-FIM Practitioner, Disability inclusion Practitioner.
BJTI/26/45	KPI Master Class	Date: 11-12 September 2026 Time: 8:45 am-5.00 pm, 2 days Fees: BDT 7,000/-	Mr. Md. Mostafa Kamal, SMPS, BSP, C-SBP, C-PA, C-KPI Practitioner, PMS & Strategy Consultant
BJTI/26/46	Project Management	Date: 18-19 September 2026 Time: 8:45 am-5.00 pm, 2 days Fees: BDT 7,000/-	Mr. Md. Giash Uddin Faisal, GM & Head of ICT of SMC, PMP Certified ICT and Management Professional
BJTI/26/47	Effective Communication & Presentation Skills	Date: 25 September 2026 Time: 8:45 am-5.00 pm, 1 day Fees: BDT 4,000/-	Mr. Khandaker Mohammad Zaman Hossain, Expert on Business Management, Leadership, People and Organizational Development, Process Optimization and Training
BJTI/26/48	Conflict Management & Grievance Handling	Date: 26 September 2026 Time: 8:45 am-5.00 pm, 1 day Fees: BDT 4,000/-	Engr. SAM Yousuf, Managing Director and CEO of Z Shoes and Accessories Ltd. Former Chief Operating Officer of Rahimafrooz Accumulators Limited & Executive Director of Apex Adelchi Footwear Limited
BJTI/26/49	High Performing Team Building	Date: 26 September 2026 Time: 8:45 am-5.00 pm, 1 day Fees: BDT 4,000/-	Mr. Hasan Taiab Imam, Group Head, HR and Admin of a large group of companies, Business and Management Consultant, Adjunct Faculty of BiMS
October			
BJTI/26/50	Total Quality Management (TQM)	Date: 02-03 October 2026 Time: 08:45 am-5:00 pm, 2 days Fees: BDT 7,000/-	Engr. AMM Khairul Bashar, Director, Centre for Management Development, Former President BSTQM
BJTI/26/51	Brand Management	Date: 09 October 2026 Time: 08:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Mr. Khandaker Mohammad Zaman Hossain, Expert on Business Management, Leadership, People and Organizational Development, Process Optimization and Training
BJTI/26/52	Effective Inventory control, Transportation, Warehousing, Packaging and Distribution Management	Date: 10 October 2026 Time: 08:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Mr. Md. Arif Khan, Chief Consultant and Training Specialist, Sullivan Consulting and Learning Services
BJTI/26/53	Customer Service Excellence	Date: 16 October 2026 Time: 08:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Mr. Hasan M. Iftekhar, MBA, PGDHRM. Learning & Development Lead at Ex-United Hospital Limited
BJTI/26/54	AI Prompt Engineering for Productivity & Decision Making (Practical Applications for	Date: 17 October 2026 Time: 08:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Mr. Rezaul Karim Khan, BSc in CSE, MBA Mentor Artificial Intelligence Digital Transformation

Code	Name of the Training	Particulars (Date, Time, Venue, Fees)	Resource Person
	Modern Workplaces)		
BJTI/26/55	FMCG Sales Excellence	Date: 23-24 October 2026 Time: 8:45 am-5.00 pm, 2 days Fees: BDT 7,000/-	Mr. Karimul Arafat, Marketing Professional, Soft Skills Trainer & Career Counselor
BJTI/26/56	Operational Excellence	Date: 30 October 2026 Time: 08:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Mr Muhammad Mamun Mia, CLSSBB, MBA (Mkt), MSC(AEM), BSC(IPE). General Manager, Sinobangla Industries Limited. Ex: Avery Dennison, r-Pac Bangladesh, Pride Group, Apex Holdings Limited.
BJTI/26/57	Bangladesh Labour Law-2006 and Labour Rules-2015 with all latest amendment and practical implication in workplace	Date: 31 October 2026 Time: 08:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Mr. Rashedul Hasnat, MBA (HRM), PGDHRM, MSS, LLB, BSS (Hons) Lead-Plant HR & IR, Healthcare Pharmaceuticals Ltd. , Member-Labour Court (Gazipur), Founder President-Bangladesh FMCG HR Society
November			
BJTI/26/58	VAT and Tax	Date: 06-07 November 2026 Time: 8:45 am-5.00 pm, 2 days Fees: BDT 7,000/-	Mr. Lutfor Rahman, Former Director NBR & Md. Jahid Hossain, Tax Consultant, Manager Internal Audit at Agora Limited
BJTI/26/59	KPI Master Class	Date: 13-14 November 2026 Time: 8:45 am-5.00 pm, 2 days Fees: BDT 7,000/-	Mr. Md. Mostafa Kamal, SMPS, BSP, C-SBP, C-PA, C-KPI Practitioner, PMS & Strategy Consultant
BJTI/26/60	High Performing Team Building	Date: 20 November 2026 Time: 8:45 am-5.00 pm, 1 day Fees: BDT 4,000/-	Mr. Hasan Taiab Imam, Group Head, HR and Admin of a large group of companies, Business and Management Consultant, Adjunct Faculty of BiMS
BJTI/26/61	Time Management to Improve Productivity	Date: 20 November 2026 Time: 8:45 am-5.00 pm, 1 day Fees: BDT 4,000/-	Mr. Abu Al Tareq Ahmed Soft Skills Activist & Trainer, Certified Talent Management Professional, Certified P-FIM Practitioner, Disability inclusion Practitioner
BJTI/26/62	Guide to Mastering Supply Chain	Date: 21 November 2026 Time: 8:45 am-5.00 pm, 1 day Fees: BDT 4,000/-	Mr. Ibrahim Habib Rizwan, MBA (MIST, DU). Sr. Manager, Supply Chain, Square Pharmaceuticals PLC
BJTI/26/63	Lean Manufacturing System	Date: 27 November 2026 Time: 8:45 am-5.00 pm, 1 day Fees: BDT 4,000/-	Mr Muhammad Mamun Mia, CLSSBB, MBA (Mkt), MSC(AEM), BSC(IPE). General Manager, Sinobangla Industries Limited. Ex: Avery Dennison, r-Pac Bangladesh, Pride Group, Apex Holdings Limited.
BJTI/26/64	Competency Based Interview (CBI) & Selection Techniques for Interviewer	Date: 28 November 2026 Time: 8:45 am-5.00 pm, 1 day Fees: BDT 4,000/-	Mr. Rashedul Hasnat, MBA (HRM), PGDHRM, MSS, LLB, BSS (Hons) Lead-Plant HR & IR, Healthcare Pharmaceuticals Ltd. , Member-Labour Court (Gazipur), Founder President-Bangladesh FMCG HR Society
December			

Code	Name of the Training	Particulars (Date, Time, Venue, Fees)	Resource Person
BJTI/26/65	Internal Auditor Certificate Course On ISO 9001:2015 Quality Management Systems (QMS)	Date: 04-05 December 2026 Time: 8:45 am-5.00 pm, 2 days Fees: BDT 7,000/-	Mr. Mohammad Abdur Rahman, Specialist Trainer: Social & Technical Compliance, Writer: Compliance Series Book, Consultant: Social & Technical Compliance & Freelance Auditor: Social & Technical Compliance.
BJTI/26/66	Digital Transformation Strategy for Manufacturing and Logistics Industry	Date: 11 December 2026 Time: 8:45 am-5.00 pm, 1 day Fees: BDT 4,000/-	Mr. Md. Giash Uddin Faisal, GM & Head of ICT of SMC, PMP Certified ICT and Management Professional
BJTI/26/67	Kaizen for improvement organizational development	Date: 12 December 2026 Time: 8:45 am-5.00 pm, 1 day Fees: BDT 4,000/-	Engr. Syed Masud Hasan, Managing Director, Centre for Management Development, Former President BAAS, Director (Academic), BJTI Board
BJTI/26/68	Professionalism at work place	Date: 18 December 2026 Time: 8:45 am-5.00 pm, 1 day Fees: BDT 4,000/-	Ms. Humaira Sharmeen, Lead Consultant & Trainer, Campus to Corporate
BJTI/26/69	Construction Project site Management	Date: 19 December 2026 Time: 8:45 am-5.00 pm, 1 day Fees: BDT 4,000/-	Engr. Md. Hafizur Rahman, PEng. B.Sc. Engg.(Civil), PGDPM (BIM), MSDM (DU) Life Fellow, IEB; Registered Civil Engineer, RAJUK; Quality Auditor, ISO-9001:2008 & 2015 (QMS)
BJTI/26/70	Financial Statement Analysis & Modeling	Date: 25-26 December 2026 Time: 8:45 am-5.00 pm, 2 days Fees: BDT 7,000/-	Mr. Md. Rajibul Hoque, Management Consultant & Training Specialist

Nomination for participation must be received at least four (4) days ahead of the scheduled date of training.

For further details please contact:

Bangladesh – Japan Training Institute (BJTI)

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