



Bangladesh - Japan Training Institute

An Enterprise of BAAS

TRAINING CALENDAR FOR THE YEAR 2025



TRAINING CALENDAR OF **BJTI** FOR THE YEAR – 2025

Code	Name of the Training	Particulars (Date, Time, Venue, Fees)	Resource Person
BJTI/25/01	Techniques to Keep Update Job Roles of Compliance & Welfare Professional in the Industries	Date: 03-04 January 2025 Time: 8:45 am-5.00 pm, 2 days Fees: BDT 7,000/-	Mr. Mohammad Abdur Rahman, Specialist Trainer: Social & Technical Compliance, Writer: Compliance Series Book, Consultant: Social & Technical Compliance & Freelance Auditor: Social & Technical Compliance.
BJTI/25/02	Good Documentation Practice-Filling & Records Management	Date: 04 January 2025 Time: 8:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Mr. Moha. Rafiqul Islam Ex - Executive Director, HR & Administration, Way Group
BJTI/25/03	Practical Solution of Quality-Related Problems in Organization	Date: 10 January 2025 Time: 8:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Engr. SAM Yousuf, Managing Director and CEO of Z Shoes and Accessories Ltd. Former Chief Operating Officer of Rahimafrooz Accumulators Limited & Executive Director of Apex Adelchi Footwear Limited
BJTI/25/04	Salesmanship and Customer Communication Skills	Date: 11 January 2025 Time: 8:45 am-5.00 pm, 1 day Fees: BDT 4,000/-	Mr. Karimul Arafat, Marketing Professional, Motivator, Counselor, Soft Skill Trainer
BJTI/25/05	Mastering Supply Chain Management	Date: 17 January 2025 Time: 08:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Mr. Ibrahim Habib Rizwan, Supply Chain professional, produced in internationally compliant site by developing mutually beneficial supplier relationships. Lead a team of procurement executives through effective monitoring and motivating.
BJTI/25/06	Time Management to Improve Productivity	Date: 17 January 2025 Time: 8:45 am-5.00 pm, 1 day Fees: BDT 4,000/-	Mr. Tareq Ahmed, Soft Skills Activist & Trainer, Certified Talent Management Professional, Certified P-FIM Practitioner, Disability inclusion Practitioner.
BJTI/25/07	Management in Engineering (ME)	Date: 18 January 2025 Time: 8:45 am-5.00 pm, 1 day Fees: BDT 4,000/-	Engr. Muhammad Saidul Islam(Bappy), Coach Corporate Trainer Soft Skill Trainer Motivational Speaker
BJTI/25/08	Total Quality Management	Date: 24-25 January 2025 Time: 8:45 am-5:00 pm, 2 days Fees: BDT 7,000/-	Engr. AMM Khairul Bashar, Director, Centre for Management Development, Former President BAAS, Former President BSTQM, Former Director (Academic), BJTI Board
BJTI/25/09	Bangladesh Labour Law-2006 and Labour Rules-2015 with all latest amendment and practical implication in workplace	Date: 25 January 2025 Time: 8:45 am-5.00 pm, 1 day Fees: BDT 4,000/-	Mr. Rashedul Hasnat, MBA (HRM), PGDHRM, MSS, LLB, BSS (Hons), Sr. Manager (Employee Welfare & Factory HRBP), Perfetti Van Melle Bangladesh Pvt. Ltd. President-Bangladesh FMCG HR Society
BJTI/25/10	Problems in Boiler/HRSG & Cooling Water Treatment: Trouble Shootings & Rectification Measures to Overcome	Date: 31 January-01 February 2025 Time: 8:45 am-5.00 pm, 2 days Fees: BDT 7,000/-	Dr. Md. Raisuddin Miah, Adviser, Water and Waste Water Treatment, Max Power Ltd., Former Director (Water Quality & Environment), Bangladesh Power Development Board

Code	Name of the Training	Particulars (Date, Time, Venue, Fees)	Resource Person
BJTI/25/11	L/C. Management for Local & International Business	Date: 07-08 February 2025 Time: 8:45 am-5:00 pm, 2 days Fees: BDT 7,000/-	Mr. Md. Arif Khan, Chief Consultant and Training Specialist, Sullivan Consulting and Learning Services
BJTI/25/12	Effective Communication & Presentation Skills	Date: 08 February 2025 Time: 8:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Dr. Mahmud Hasan, MBBS, Masters in Public Health (MPH) on Reproduction and Child Health (RCH); Diploma on HRM, Completed MBA with double major on Marketing and HRM.
BJTI/25/13	Basics of Health, Safety, Social and Environment – HSSE	Date: 14 February 2025 Time: 08:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Mr. Saruar Jahan Shourov ESHS Expert, GOPA International Energy Consultants GmbH, Germany, Ex- Deputy Project Manager, Energypac Engineering Limited
BJTI/25/14	Artificial Intelligence Demystified Concepts and Current Trends & Blockchain Demystified Concepts and Applications	Date: 22 February 2025 Time: 08:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Mr. Khondkar Atique-e-Rabbani, B Tech (Hons), UK, FCA
BJTI/25/15	Management in Engineering (ME)	Date: 08 March 2025 Time: 08:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Engr. Muhammad Saidul Islam(Bappy), Coach Corporate Trainer Soft Skill Trainer Motivational Speaker
BJTI/25/16	Construction Project site Management	Date: 15 March 2025 Time: 08:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Engr. Md. Hafizur Rahman, PEng. B.Sc. Engg.(Civil), PGDPM (BIM), MSDM (DU) Life Fellow, IEB; Life Member-AOTS (Japan), BAAS and BSTQM. Registered Civil Engineer, RAJUK; Quality Auditor, ISO-9001:2008 & 2015 (QMS)
BJTI/25/17	Effective Inventory control, Transportation, Warehousing, Packaging and Distribution Management	Date: 22 March 2025 Time: 08:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Mr. Md. Arif Khan, Chief Consultant and Training Specialist, Sullivan Consulting and Learning Services
BJTI/25/18	Salesmanship and Customer Communication Skills	Date: 22 March 2025 Time: 08:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Mr. Karimul Arafat, Marketing Professional, Motivator, Counselor, Soft Skill Trainer
BJTI/25/19	Time Management to Improve Productivity	Date: 11 April 2025 Time: 8:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Mr. Abu Al Tareq Ahmed Soft Skills Activist & Trainer, Certified Talent Management Professional, Certified P-FIM Practitioner, Disability inclusion Practitioner
BJTI/25/20	Hazard Identification & Risk Assessment (HIRA) - It's laws & Industrial Practices	Date: 12 April 2025 Time: 08:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Mr. Mohammad Abdur Rahman, Specialist Trainer: Social & Technical Compliance, Writer: Compliance Series Book, Consultant: Social & Technical Compliance
BJTI/25/21	Professionalism in the Work Place	Date: 18 April 2025 Time: 8:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Ms. Humaira Sharmeen, Lead Consultant & Trainer, Campus to Corporate
BJTI/25/22	Financial Statement Analysis & Modeling	Date: 18-19 April 2025 Time: 8:45 am-5:00 pm, 2 days Fees: BDT 7,000/-	Mr. Md. Rajibul Hoque, Management Consultant & Training Specialist

Code	Name of the Training	Particulars (Date, Time, Venue, Fees)	Resource Person
BJTI/25/23	Practical Solution of Quality-Related Problems in Organization	Date: 19 April 2025 Time: 8:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Engr. SAM Yousuf, Managing Director and CEO of Z Shoes and Accessories Ltd. Former Chief Operating Officer of Rahimafrooz Accumulators Limited & Executive Director of Apex Adelchi Footwear Limited
BJTI/25/24	Basics of Health, Safety, Social and Environment – HSSE	Date: 25 April 2025 Time: 08:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Mr. Saruar Jahan Shourov ESHS Expert, GOPA International Energy Consultants GmbH, Germany, Ex- Deputy Project Manager, Energypac Engineering Limited
BJTI/25/25	Disciplinary Action and Domestic roles as per Bangladesh Labour Law	Date: 25 April 2025 Time: 8:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Mr. Rashedul Hasnat, MBA (HRM), PGDHRM, MSS, LLB, BSS (Hons), Sr. Manager (Employee Welfare & Factory HRBP), Perfetti Van Melle Bangladesh Pvt. Ltd. President-Bangladesh FMCG HR Society
BJTI/25/26	Productivity Improvement Technique	Date: 26 April 2025 Time: 8:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Engr. Syed Masud Hasan, Managing Director, Centre for Management Development, Former President BAAS, Director (Academic), BJTI Board
BJTI/25/27	Front Office Management and Telephone Manner	Date: 02 May 2025 Time: 8:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Mr. A.N.M. Shahjahan, Former Director of Human Resources, Director of Training, Dhaka Sheraton Hotel, Former General Manager Jamuna Resort Ltd., Coordinator, Skills for Employment Investment Program (SEIP) and Director, BJTI Board
BJTI/25/28	Artificial Intelligence Demystified - Concepts and Current Trends	Date: 03 May 2025 Time: 08:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Mr. Khondkar Atique-e-Rabbani, B Tech (Hons), UK, FCA
BJTI/25/29	Problems in Boiler/HRSG & Cooling Water Treatment: Trouble Shootings & Rectification Measures to Overcome	Date: 09-10 May 2025 Time: 08:45 am-5:00 pm, 2 days Fees: BDT 7,000/-	Dr. Md. Raisuddin Miah, Adviser, Water and Waste Water Treatment, Max Power Ltd., Former Director (Water Quality & Environment), Bangladesh Power Development Board
BJTI/25/30	Effective Communication & Presentation Skills	Date: 09 May 2025 Time: 8:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Dr. Mahmud Hasan, MBBS, Masters in Public Health (MPH) on Reproduction and Child Health (RCH); Diploma on HRM, Completed MBA with double major on Marketing and HRM.
BJTI/25/31	HR Accounting	Date: 16 May 2025 Time: 08:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Mr. Rupak M Nasrullah Zaidi, Trainer, OD & HR Practitioner & Management Consultant
BJTI/25/32	Toyota Production System	Date: 16 May 2025 Time: 8:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Mr. Naijur Rahman, Country Chief of Mind Works CI & Efficiency Consultant Certified Lean Six Sigma Expert, Coach & Guide Corporate Trainer Soft Skill Trainer Motivational Speaker

Code	Name of the Training	Particulars (Date, Time, Venue, Fees)	Resource Person
BJTI/25/33	Mastering Supply Chain Management	Date: 17 May 2025 Time: 08:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Mr. Ibrahim Habib Rizwan, Supply Chain professional, produced in internationally compliant site by developing mutually beneficial supplier relationships. Lead a team of procurement executives through effective monitoring and motivating.
BJTI/25/34	Entrepreneurship Development	Date: 23 May 2025 Time: 8:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Ms. Sanjida Kaium Freelance Consultant of Training and Capacity Development of Entrepreneurship development, Women empowerment, SRHR, Gender, Mass Media, SBCC, Counseling, Teachers training, Education, Program and Capacity development
BJTI/25/35	High Performing Team Building	Date: 23 May 2025 Time: 8:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Mr. Hasan Taiab Imam, Group Head, HR and Admin of a large group of companies, Business and Management Consultant, Adjunct Faculty of BiMS
BJTI/25/36	Management in Engineering (ME)	Date: 24 May 2025 Time: 8:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Engr. Muhammad Saidul Islam(Bappy), Coach Corporate Trainer Soft Skill Trainer Motivational Speaker
BJTI/25/37	TOT on Facilitation Skills Development	Date: 30-31 May 2025 Time: 8:45 am-5:00 pm, 2 days Fees: BDT 7,000/-	Mr. Tareq Ahmed, Soft Skills Activist & Trainer, Certified Talent Management Professional, Certified P-FIM Practitioner, Disability inclusion Practitioner.
BJTI/25/38	Customer care excellence	Date: 31 May 2025 Time: 8:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Mr. Muhammad Mamun Mia, General Manager, Sino Bangla Industries Limited, Ex: Avery Dennison, r-Pac Bangladesh, Pride Group, Apex Holdings Limited. Lean Six Sigma Black Belt, Six Sigma Management Institute Asia. Certified Production Management Professional, AOTS Kansai Kenshu Center, Japan. Masters in Engineering, (BUET).
BJTI/25/39	Construction Project site Management	Date: 20 June 2025 Time: 8:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Engr. Md. Hafizur Rahman, PEng. B.Sc. Engg.(Civil), PGDPM (BIM), MSDM (DU) Life Fellow, IEB; Life Member-AOTS (Japan), BAAS and BSTQM. Registered Civil Engineer, RAJUK; Quality Auditor, ISO-9001:2008 & 2015 (QMS), Ex-Executive Director (Services), ADTL; Ex-Chief Engineer (Operations), ENA Group.
BJTI/25/40	Competency Based Interview (CBI) & Selection Techniques for Interviewer	Date: 20 June 2025 Time: 8:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Mr. Rashedul Hasnat, MBA (HRM), PGDHRM, MSS, LLB, BSS (Hons), Sr. Manager (Employee Welfare & Factory HRBP), Perfetti Van Melle Bangladesh Pvt. Ltd. President-Bangladesh FMCG HR Society
BJTI/25/41	English for Executives	Date: 21 June 2025 Time: 8:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Ms. Sanjida Kaium Freelance Consultant of Training and Capacity Development of

Code	Name of the Training	Particulars (Date, Time, Venue, Fees)	Resource Person
			Entrepreneurship development, Women empowerment, SRHR, Gender, Mass Media, SBCC, Counseling, Teachers training, Education, Program and Capacity development
BJTI/25/42	Strategic business planning	Date: 27-28 June 2025 Time: 8:45 am-5:00 pm, 2 days Fees: BDT 7,000/-	Mr. Md. Mostafa Kamal, SMPS, BSP, C-SBP, C-PA, C-KPI Practitioner, PMS & Strategy Consultant
BJTI/25/43	Effective Negotiation at work place	Date: 11 July 2025 Time: 8:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Ms. Humaira Sharmeen, Lead Consultant & Trainer, Campus to Corporate
BJTI/25/44	Kaizen for improvement organizational development	Date: 11 July 2025 Time: 8:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Engr. Syed Masud Hasan, Managing Director, Centre for Management Development, Former President BAAS, Director (Academic), BJTI Board
BJTI/25/45	Artificial Intelligence Demystified Concepts and Current Trends & Blockchain Demystified Concepts and Applications	Date: 12 July 2025 Time: 8:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Khondkar Atique-e-Rabbani, B Tech (Hons), UK, FCA
BJTI/25/46	Time Management to Improve Productivity	Date: 18 July 2025 Time: 8:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Mr. Abu Al Tareq Ahmed Soft Skills Activist & Trainer, Certified Talent Management Professional, Certified P-FIM Practitioner, Disability inclusion Practitioner
BJTI/25/47	Practical solutions of quality related programs in Organization	Date: 19 July 2025 Time: 8:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Engr. SAM Yousuf, Managing Director and CEO of Z Shoes and Accessories Ltd. Former Chief Operating Officer of Rahimafrooz Accumulators Limited & Executive Director of Apex Adelchi Footwear Limited
BJTI/25/48	Total Quality Management	Date: 18-19 July 2025 Time: 8:45 am-5:00 pm, 2 days Fees: BDT 7,000/-	Engr. AMM Khairul Bashar, Director, Centre for Management Development, Former President BAAS, Former President BSTQM, Former Director (Academic), BJTI Board
BJTI/25/49	L/C. Management for Local & International Business	Date: 25-26 July 2025 Time: 8:45 am-5:00 pm, 2 days Fees: BDT 7,000/-	Mr. Md. Arif Khan, Chief Consultant and Training Specialist, Sullivan Consulting and Learning Services
BJTI/25/50	Operational excellence	Date: 26 July 2025 Time: 8:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Mr. Muhammad Mamun Mia, General Manager, Sino Bangla Industries Limited, Ex: Avery Dennison, r-Pac Bangladesh, Pride Group, Apex Holdings Limited. Lean Six Sigma Black Belt, Six Sigma Management Institute Asia. Certified Production Management Professional, AOTS Kansai Kenshu Center, Japan. Masters in Engineering, (BUET)
BJTI/25/51	Financial Statement Analysis & Modeling	Date: 01-02 August 2025 Time: 8:45 am-5:00 pm, 2 days Fees: BDT 7,000/-	Mr. Md. Rajibul Hoque, Management Consultant & Training Specialist

Code	Name of the Training	Particulars (Date, Time, Venue, Fees)	Resource Person
BJTI/25/52	Lean Management	Date: 01 August 2025 Time: 8:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Mr. Najjur Rahman, Country Chief of Mind Works CI & Efficiency Consultant Certified Lean Six Sigma Expert, Coach & Guide Corporate Trainer Soft Skill Trainer Motivational Speaker
BJTI/25/53	Bangladesh Labour Law-2006 and Labour Rules-2015 with all latest amendment and practical implication in workplace	Date: 02 August 2025 Time: 8:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Mr. Rashedul Hasnat, MBA (HRM), PGDHRM, MSS, LLB, BSS (Hons), Sr. Manager (Employee Welfare & Factory HRBP), Perfetti Van Melle Bangladesh Pvt. Ltd. President-Bangladesh FMCG HR Society
BJTI/25/54	Effective Communication & Presentation Skills	Date: 08 August 2025 Time: 8:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Dr. Mahmud Hasan, MBBS, Masters in Public Health (MPH) on Reproduction and Child Health (RCH); Diploma on HRM, Completed MBA with double major on Marketing and HRM.
BJTI/25/55	Industrial Effluent Treatment Plant	Date: 08-09 August 2025 Time: 8:45 am-5:00 pm, 2 days Fees: BDT 7,000/-	Dr. Md. Raisuddin Miah, Adviser, Water and Waste Water Treatment, Max Power Ltd., Former Director (Water Quality & Environment), Bangladesh Power Development Board
BJTI/25/56	Basics of Health, Safety, Social and Environment – HSSE	Date: 22 August 2025 Time: 08:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Mr. Saruar Jahan Shourov ESHS Expert, GOPA International Energy Consultants GmbH, Germany, Ex- Deputy Project Manager, Energypac Engineering Limited
BJTI/25/57	Management skill development for Administrative Professionals (Admin issues)	Date: 22 August 2025 Time: 08:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Mr. Moha. Rafiqul Islam Ex - Executive Director, HR & Administration, Way Group
BJTI/25/58	Mastering Supply Chain Management	Date: 23 August 2025 Time: 08:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Mr. Ibrahim Habib Rizwan, Supply Chain professional, produced in internationally compliant site by developing mutually beneficial supplier relationships. Lead a team of procurement executives through effective monitoring and motivating.
BJTI/25/59	Salesmanship and Customer Communication Skills	Date: 23 August 2025 Time: 08:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Mr. Karimul Arafat, Marketing Professional, Motivator, Counselor, Soft Skill Trainer
BJTI/25/60	OKR Master Class	Date: 29-30 August 2025 Time: 08:45 am-5:00 pm, 2 days Fees: BDT 7,000/-	Mr. Md. Mostafa Kamal, SMPS, BSP, C-SBP, C-PA, C-KPI Practitioner, PMS & Strategy Consultant
BJTI/25/61	Construction Project site Management	Date: 30 August 2025 Time: 08:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Engr. Md. Hafizur Rahman, PEng. B.Sc. Engg.(Civil), PGDPM (BIM), MSDM (DU) Life Fellow, IEB; Life Member-AOTS (Japan), BAAS and BSTQM. Registered Civil Engineer, RAJUK; Quality Auditor, ISO-9001:2008

Code	Name of the Training	Particulars (Date, Time, Venue, Fees)	Resource Person
			& 2015 (QMS)
BJTI/25/62	Disciplinary Action and Domestic roles as per Bangladesh Labour Law	Date: 05 September 2025 Time: 8:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Mr. Rashedul Hasnat, MBA (HRM), PGDHRM, MSS, LLB, BSS (Hons), Sr. Manager (Employee Welfare & Factory HRBP), Perfetti Van Melle Bangladesh Pvt. Ltd. President-Bangladesh FMCG HR Society
BJTI/25/63	Self and Organizational Leadership	Date: 06 September 2025 Time: 8:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Mr. Tareq Ahmed, Soft Skills Activist & Trainer, Certified Talent Management Professional, Certified P-FIM Practitioner, Disability inclusion Practitioner.
BJTI/25/64	Social Compliance Management & It's Factory Auditing Issues	Date: 05-06 September 2025 Time: 8:45 am-5.00 pm, 2 days Fees: BDT 7,000/-	Mr. Mohammad Abdur Rahman, Specialist Trainer: Social & Technical Compliance, Writer: Compliance Series Book, Consultant: Social & Technical Compliance & Freelance Auditor: Social & Technical Compliance.
BJTI/25/65	Talent Management-Master Class	Date: 12-13 September 2025 Time: 8:45 am-5:00 pm, 2 days Fees: BDT 7,000/-	Mr. Rupak M Nasrullah Zaidi, Trainer, OD & HR Practitioner & Management Consultant
BJTI/25/66	Construction Safety & Hazards Management	Date: 12 September 2025 Time: 8:45 am-5.00 pm, 1 day Fees: BDT 4,000/-	Mr. Md. Jafar Hyder, (IOSH MS & AOSH Trainer, OHS trainer, NEBOSH IGC, Certified Master Trainer, Fire Safety Manager, Internal Auditor, Diploma in Social Compliance, Advanced Certificate in WSH, Social Compliance & Fire safety, Six Sigma: Yellow Belt, AOSH UK L4.)
BJTI/25/67	English for Executives	Date: 19 September 2025 Time: 8:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Ms. Sanjida Kaium Freelance Consultant of Training and Capacity Development of Entrepreneurship development, Women empowerment, SRHR, Gender, Mass Media, SBCC, Counseling, Teachers training, Education, Program and Capacity development
BJTI/25/68	Supervisory Skills Development	Date: 19 September 2025 Time: 8:45 am-5.00 pm, 1 day Fees: BDT 4,000/-	Mr. A.N.M. Shahjahan, Former Director of Human Resources, Director of Training, Dhaka Sheraton Hotel, Former General Manager Jamuna Resort Ltd., Coordinator, Skills for Employment Investment Program (SEIP) and Director, BJTI Board
BJTI/25/69	Behavior Modification for Performance Improvement	Date: 20 September 2025 Time: 8:45 am-5.00 pm, 1 day Fees: BDT 4,000/-	Engr. AMM Khairul Bashar, Director, Centre for Management Development, Former President BAAS, Former President BSTQM, Former Director (Academic), BJTI Board

Code	Name of the Training	Particulars (Date, Time, Venue, Fees)	Resource Person
BJTI/25/70	Financial Statement Analysis & Modeling	Date: 26-27 September 2025 Time: 8:45 am-5:00 pm, 2 days Fees: BDT 7,000/-	Mr. Md. Rajibul Hoque, Management Consultant & Training Specialist
BJTI/25/71	Customer care excellence	Date: 27 September 2025 Time: 8:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Mr. Muhammad Mamun Mia, General Manager, Sino Bangla Industries Limited, Ex: Avery Dennison, r-Pac Bangladesh, Pride Group, Apex Holdings Limited. Lean Six Sigma Black Belt, Six Sigma Management Institute Asia. Certified Production Management Professional, AOTS Kansai Kenshu Center, Japan. Masters in Engineering, (BUET).
BJTI/25/72	Industrial Effluent Treatment Plant	Date: 03-04 October 2025 Time: 8:45 am-5:00 pm, 2 days Fees: BDT 7,000/-	Dr. Md. Raisuddin Miah, Adviser, Water and Waste Water Treatment, Max Power Ltd., Former Director (Water Quality & Environment), Bangladesh Power Development Board
BJTI/25/73	Kaizen for improvement organizational development	Date: 10 October 2025 Time: 8:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Engr. Syed Masud Hasan, Managing Director, Centre for Management Development, Former President BAAS, Director (Academic), BJTI Board
BJTI/25/74	KPI Master Class	Date: 10-11 October 2025 Time: 08:45 am-5:00 pm, 2 days Fees: BDT 7,000/-	Mr. Md. Mostafa Kamal, SMPS, BSP, C-SBP, C-PA, C-KPI Practitioner, PMS & Strategy Consultant
BJTI/25/75	High Performing Team Building	Date: 17 October 2025 Time: 8:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Mr. Hasan Taiab Imam, Group Head, HR and Admin of a large group of companies, Business and Management Consultant, Adjunct Faculty of BiMS
BJTI/25/76	Mastering Supply Chain Management	Date: 17 October 2025 Time: 08:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Mr. Ibrahim Habib Rizwan, Supply Chain professional, produced in internationally compliant site by developing mutually beneficial supplier relationships. Lead a team of procurement executives through effective monitoring and motivating.
BJTI/25/77	Management in Engineering (ME)	Date: 18 October 2025 Time: 8:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Engr. Muhammad Saidul Islam(Bappy), Coach Corporate Trainer Soft Skill Trainer Motivational Speaker
BJTI/25/78	TOT on Facilitation Skills Development	Date: 24-25 October 2025 Time: 8:45 am-5:00 pm, 2 days Fees: BDT 7,000/-	Mr. Tareq Ahmed, Soft Skills Activist & Trainer, Certified Talent Management Professional, Certified P-FIM Practitioner, Disability inclusion Practitioner.
BJTI/25/79	Toyota Production System	Date: 24 October 2025 Time: 8:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Mr. Najjur Rahman, Country Chief of Mind Works CI & Efficiency Consultant Certified Lean Six Sigma Expert, Coach & Guide Corporate Trainer Soft Skill Trainer Motivational Speaker
BJTI/25/80	Effective Negotiation at work place	Date: 31 October 2025 Time: 8:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Ms. Humaira Sharmeen Lead Consultant and Trainer, Campus to Corporate

Code	Name of the Training	Particulars (Date, Time, Venue, Fees)	Resource Person
BJTI/25/81	Financial Analysis for Decision Making	Date: 31 October-01 November 2025 Time: 8:45 am-5:00 pm, 2 days Fees: BDT 7,000/-	Mr. Md. Rajibul Hoque, Management Consultant & Training Specialist
BJTI/25/82	Front Office Management and Telephone Manner	Date: 01 November 2025 Time: 8:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Mr. A.N.M. Shahjahan, Former Director of Human Resources, Director of Training, Dhaka Sheraton Hotel, Former General Manager Jamuna Resort Ltd., Coordinator, Skills for Employment Investment Program (SEIP) and Director, BJTI Board
BJTI/25/83	Competency Based Interview (CBI) & Selection Techniques for Interviewer	Date: 07 November 2025 Time: 8:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Mr. Rashedul Hasnat, MBA (HRM), PGDHRM, MSS, LLB, BSS (Hons), Sr. Manager (Employee Welfare & Factory HRBP), Perfetti Van Melle Bangladesh Pvt. Ltd. President-Bangladesh FMCG HR Society
BJTI/25/84	Basics of Health, Safety, Social and Environment – HSSE	Date: 08 November 2025 Time: 08:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Mr. Saruar Jahan Shourov ESHS Expert, GOPA International Energy Consultants GmbH, Germany, Ex- Deputy Project Manager, Energypac Engineering Limited
BJTI/25/85	Artificial Intelligence Demystified Concepts and Current Trends & Blockchain Demystified Concepts and Applications	Date: 14 November 2025 Time: 8:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Mr. Khondkar Atique-e-Rabbani, B Tech (Hons), UK, FCA
BJTI/25/86	Entrepreneurship Development	Date: 14 November 2025 Time: 8:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Ms. Sanjida Kaium Freelance Consultant of Training and Capacity Development of Entrepreneurship development, Women empowerment, SRHR, Gender, Mass Media, SBCC, Counseling, Teachers training, Education, Program and Capacity development
BJTI/25/87	Effective Inventory control, Transportation, Warehousing, Packaging and Distribution Management	Date: 15 November 2025 Time: 8:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Mr. Md. Arif Khan, Chief Consultant and Training Specialist, Sullivan Consulting and Learning Services
BJTI/25/88	Operational Excellence	Date: 21 November 2025 Time: 8:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Mr. Muhammad Mamun Mia, General Manager, Sino Bangla Industries Limited, Ex: Avery Dennison, r-Pac Bangladesh, Pride Group, Apex Holdings Limited. Lean Six Sigma Black Belt, Six Sigma Management Institute Asia. Certified Production Management Professional, AOTS Kansai Kenshu Center, Japan. Masters in Engineering, (BUET).
BJTI/25/89	Master your anxiety, fear and stress with Emotional Intelligence	Date: 21 November 2025 Time: 8:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Professor. S.M. Arifuzzaman Head, School of Business, Canadian University of Bangladesh, Director, Strategic Finance & Investments Limited (SFIL) International Emotional Intelligence Trainer

Code	Name of the Training	Particulars (Date, Time, Venue, Fees)	Resource Person
BJTI/25/90	Effective Communication & Presentation Skills	Date: 22 November 2025 Time: 8:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Dr. Mahmud Hasan, MBBS, Masters in Public Health (MPH) on Reproduction and Child Health (RCH); Diploma on HRM, Completed MBA with double major on Marketing and HRM.
BJTI/25/91	Talent Management-Master Class	Date: 22 November 2025 Time: 8:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Mr. Rupak M Nasrullah Zaidi, Trainer, OD & HR Practitioner & Management Consultant
BJTI/25/92	Total Quality Management	Date: 28-29 November 2025 Time: 08:45 am-5:00 pm, 2 days Fees: BDT 7,000/-	Engr. AMM Khairul Bashar, Director, Centre for Management Development, Former President BAAS, Former President BSTQM, Former Director (Academic), BJTI Board
BJTI/25/93	Hazard Identification & Risk Assessment (HIRA) - It's laws & Industrial Practices	Date: 28 November 2025 Time: 08:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Mr. Mohammad Abdur Rahman, Specialist Trainer: Social & Technical Compliance, Writer: Compliance Series Book, Consultant: Social & Technical Compliance & Freelance Auditor: Social & Technical Compliance.
BJTI/25/94	Construction Project site Management	Date: 29 November 2025 Time: 8:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Engr. Md. Hafizur Rahman, PEng. B.Sc. Engg.(Civil), PGDPM (BIM), MSDM (DU) Life Fellow, IEB; Life Member-AOTS (Japan), BAAS and BSTQM. Registered Civil Engineer, RAJUK; Quality Auditor, ISO-9001:2008 & 2015 (QMS), Ex-Executive Director (Services), ADTL; Ex-Chief Engineer (Operations), ENA Group.
BJTI/25/95	Practical solutions of quality related programs in Organization	Date: 05 December 2025 Time: 8:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Engr. SAM Yousuf, Managing Director and CEO of Z Shoes and Accessories Ltd. Former Chief Operating Officer of Rahimafrooz Accumulators Limited & Executive Director of Apex Adelchi Footwear Limited
BJTI/25/96	Self and Organizational Leadership	Date: 05 December 2025 Time: 8:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Mr. Tareq Ahmed, Soft Skills Activist & Trainer, Certified Talent Management Professional, Certified P-FIM Practitioner, Disability inclusion Practitioner.
BJTI/25/97	Mastering Instructional Design: Hack Your Organization's L&D Blueprint Now	Date: 06 December 2025 Time: 8:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Shams Uddin Tabriz, SHRM-CP, Certified Instructional Designer
BJTI/25/98	Mastering Negotiation Techniques	Date: 12 December 2025 Time: 8:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Mr. Hasan Taiab Imam, Group Head, HR and Admin of a large group of companies, Business and Management Consultant, Adjunct Faculty of BiMS
BJTI/25/99	KPI Master Class	Date: 12-13 December 2025 Time: 08:45 am-5:00 pm, 2 days Fees: BDT 7,000/-	Mr. Md. Mostafa Kamal, SMPS, BSP, C-SBP, C-PA, C-KPI Practitioner, PMS & Strategy Consultant
BJTI/25/100	Lean Management	Date: 19 December 2025 Time: 8:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Mr. Najjur Rahman, Country Chief of Mind Works CI & Efficiency Consultant Certified Lean Six Sigma Expert, Coach

Code	Name of the Training	Particulars (Date, Time, Venue, Fees)	Resource Person
			& Guide Corporate Trainer Soft Skill Trainer Motivational Speaker
BJTI/25/101	Bangladesh Labour Law-2006 and Labour Rules-2015 with all latest amendment and practical implication in workplace	Date: 20 December 2025 Time: 8:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Mr. Rashedul Hasnat, MBA (HRM), PGDHRM, MSS, LLB, BSS (Hons), Sr. Manager (Employee Welfare & Factory HRBP), Perfetti Van Melle Bangladesh Pvt. Ltd. President-Bangladesh FMCG HR Society
BJTI/25/102	L/C. Management for Local & International Business	Date: 19-20 December 2025 Time: 8:45 am-5:00 pm, 2 days Fees: BDT 7,000/-	Mr. Md. Arif Khan, Chief Consultant and Training Specialist, Sullivan Consulting and Learning Services
BJTI/25/103	Professionalism in the Work Place	Date: 27 December 2025 Time: 8:45 am-5:00 pm, 1 day Fees: BDT 4,000/-	Ms. Humaira Sharmeen, Lead Consultant & Trainer, Campus to Corporate


Nomination for participation must be received at least four (4) days ahead of the scheduled date of training.

For further details please contact:

Bangladesh – Japan Training Institute (BJTI)

Room # 7(7th Floor), Eastern Plaza, Sonargaon Road, Dhaka-1205, Bangladesh,

Cell: +8801958155162, +8801958155163, Phone: +88-02-9673413

E-mail: info@bjti.org, mail.bjti@gmail.com, Website: www.bjti.org, : <https://www.facebook.com/bjti.info/>